

Borough of Somerset

Agenda

December 16th, 2024 - 5:00 p.m.

1. **Meeting Called to Order** - President Ream

2. **Pledge of Allegiance**

3. **Executive Session**: To discuss matters of collective bargaining and personnel.

4. **Roll Call**

a) **Borough Council Members**:

Pam Ream	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Ruby Miller	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Lee Hoffman	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Sue Opp	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Steve Shaulis	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Ian Mandichak	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present
Mario Dirienzo	<input type="checkbox"/> Present	<input type="checkbox"/> Not Present

b) **Mayor**:

Fred Rosemeyer Present Not Present

5. **Approval of Agenda**: Consider approving the agenda as presented.

6. **Announcements**:

a) None

7. **Approval of Minutes of Previous Meeting(s)**

- a) November 14th, 2024 - Special Budget Meeting Minutes.
- b) November 25th, 2024 - Borough Council Meeting Minutes.

8. **Award of Bids**:

a) Overhead Garage Doors/Public Works Garage - Consider awarding this to the lowest responsive bidder.

9. **General Public Comments**:

a) None requested

10. **Administrative Business**:

- a) Communications (none)
- b) Payment of Bills - Month of December 2024.
- c) Department Reports - Consider approving the Departmental Reports for the month of November 2024.

11. **Policy Agenda**:

Old Business:

a) None

New Business:

- a) Swearing-In - Mayor Rosemeyer to swear in part-time police officers and add them to the roster.
- b) Somerset Regional Fire Department - Request to consider reducing the monthly rent from \$1,000 to \$800.00 beginning 2025.

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- c) 2025 Equipment & Labor Rates - Consider adopting the equipment rate schedule and labor rate schedule for billing purposes on subcontracted work and code enforcement purposes.
- d) Resolution No. 2024-09 - Designating a Certified Public Accountant to audit the Borough accounts for the year 2024.
- e) Resolution No. 2024-10 - Adopting the Tax Rate Resolution for 2025. (Same rate as 2024)
- f) Resolution No. 2024-11 - Authorizing the disposal of Accounts Payable check vouchers for the years 2009-2016. This is done in accordance with the Commonwealth's Record Retention and Disposition Act.
- g) 2025 Budgets - Consider adoption of the Final Budgets for 2025 for General, Water, Sewer, Stormwater and Special Revenue Funds.

Committee Business/Reports:

- h) Borough Manager's Report - Given by Michele Enos.
- i) Finance Report - Given by Brett Peters.
- j) Municipal Authority Manager's Report - Given by Jess Sizemore.
- k) President's Report - Given by Pam Ream.
- l) Somerset Inc Report - Given by Lee Hoffman.
- m) PSAB Report - Given by Fred Rosemeyer.
- n) Somerset Volunteer Fire Dept Report - Given by Steve Shaulis.
- o) Engineer's Report - Given by Jake Bolby.
- p) Mayor's Report - Given by Mayor Rosemeyer.

12. ADJOURNMENT